



## COUNTY OF LOS ANGELES

### JUDICIAL PROCEDURES COMMISSION

383 Hall of Administration / 500 West Temple Street / Los Angeles, California 90012 / (213) 974-1431

#### MEMBERS

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Clifton W. Albright  
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November 15, 2005

Honorable Board of Supervisors  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPTANCE OF GRANT FUNDS FROM  
U.S. DEPARTMENT OF JUSTICE,  
OFFICE OF JUSTICE PROGRAMS  
(ALL DISTRICTS) (4 VOTES)**

It is recommended that your Board:

1. Approve the acceptance of the U.S. Department of Justice, Office of Justice Programs (OJP) grant funds for the period of September 1, 2005 to August 31, 2006 in the amount of \$165,575 (Attachment #1).
2. Authorize the Executive Director of the Countywide Criminal Justice Coordination Committee (CCJCC) to execute OJP Grant Agreement for the period September 1, 2005 – August 31, 2006 and to accept additions to or reductions in OJP funding up to 25% provided that CCJCC notifies your Board and the Chief Administrative Office (CAO) in writing within ten days of acceptance.
3. Approve an Appropriation Adjustment for \$166,000 to be fully offset by Federal Grant Funds (Attachment #2).

#### PURPOSE OF RECOMMENDED ACTION

To pilot test a safe, cost-efficient approach to protecting victims of domestic violence and their children during child custody exchanges. The Judicial Procedure Commission (JPC) Subcommittee on Child Custody Exchange includes JPC members and representatives of the Los Angeles County Sheriff's Department and District Attorney's Office, Los Angeles Police Department, Los Angeles Superior Court, Los Angeles County Bar Association, and community-based organizations serving battered women and their children. The committee has developed a pilot project to test the efficacy of conducting child custody exchanges supervised by community-based organization staff with expertise in domestic violence at law enforcement

Board of Supervisors  
November 15, 2005  
Page two

stations. Grant funds will support carrying out the project in Service Planning Areas 3 and 8 at the Temple City and Carson Sheriff's Department Stations (project description enclosed).

### **JUSTIFICATION**

National research demonstrates and local experience confirms that the risk of violence is often greater for victims of domestic violence and their children after separation from an abusive partner. Batterers often use the custody exchange of children as an opportunity to inflict more abuse on victims and their children who are in immediate physical danger in those situations and experience long term negative effects from exposure to violence. Currently, supervised services for neutral child custody exchanges at social service agencies are limited and primarily serve a small number of families involved in divorces. The Superior Court has ordered supervised child custody to make the most of local resources and reduce risks for domestic violence and its long range impact.

The pilot project is designed to maximize safety and cost efficiency. The pilot project will be the basis for phased implementation of supervised child custody exchanges in all service planning areas, supported by private foundations or affordable, sliding scale fees paid by parents on the basis of income.

On March 8, 2005, your Board approved a request by the Executive Officer in conjunction with the Judicial Procedures Commission (JPC) and CCJCC to pursue grant funding for this pilot project.

### **IMPLEMENTATION OF STRATEGIC GOALS**

The Safe Child Exchange program directly supports the following Countywide Strategic Plan Goals: Goal 1) Provide the public with easy access to quality information and services that are beneficial and responsive; Goal 3) Ensure that service delivery systems are efficient, effective and goal oriented and Goal 5) Improve the well-being of childhood and families in Los Angeles County as measured by the achievement in two of the five outcome areas adopted by the Board, good health, safety and survival.

Board of Supervisors  
November 15, 2005  
Page three

### FISCAL/IMPACT FINANCING

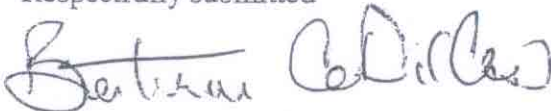
The total cost for implementing this project is \$166,000 which will be offset by federal grant funds. There is no net County cost. Grant Management Statement attached (Attachment #3). Increase services and supplies appropriation to implement this grant.

### CONCLUSION

Your Board's approval of the recommended action will authorize JPC and CCJCC to move forward with a pilot test of supervised, cost efficient child custody exchange to protect victims of domestic violence and their children.

The Executive Officer of the Board of Supervisors' is requested to return one adopted stamped Board Letter to Peggy Shuttleworth, Executive Director, CCJCC.

Respectfully submitted



BERTRUM M. CeDILLOS  
Chair, Judicial Procedures Commission

BC:PS:cgm

Enclosure

c: Board of Supervisors Justice Deputies  
Peggy Shuttleworth, Executive Director  
Countywide Criminal Justice Coordination Committee  
Bea Dieringer, Chair, Judicial Procedures Commission  
Child Custody Exchange Subcommittee





Department of Justice  
Office of Justice Programs  
Office for Civil Rights

Washington, D.C. 20531

September 27, 2005

Ms. Gloria Molina  
Los Angeles County Board of Supervisors  
Hall Of Administration  
500 West Temple Street, Room 383  
Los Angeles, CA 90012-2713

Dear Ms. Molina:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

In addition to these general prohibitions, your organization, which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEOP), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

#### **Complying with the EEOP Requirement**

In accordance with Federal regulations, and Assurance No. 6 in the Standard Assurances, your organization must comply with the following EEOP reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEOP and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEOP, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/>. You may also request technical assistance from an EEOP specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the enclosed Certification Form and return it to OCR.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the enclosed Certification Form and return it to OCR.

## **Submitting Findings of Discrimination**

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

## **Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with recent Department of Justice Guidance pertaining to Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website [www.lep.gov](http://www.lep.gov).

## **Ensuring the Compliance of Subrecipients**

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEOP, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

## **Enforcing Civil Rights Laws**

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

## **Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using direct financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. These employment provisions have been specifically incorporated into 28 C.F.R. Part 38.1(f) and 38.2(f). Consequently, in many circumstances, it would be impermissible for faith-based organizations seeking or receiving funding authorized by these statutes to have policies or practices that condition hiring and other employment-related decisions on the religion of applicants or employees. Programs subject to these nondiscrimination provisions may be found on OCR's website at <http://www.ojp.usdoj.gov/ocr/>. Questions about the regulation or the statutes that prohibit discrimination in employment may be directed to this Office.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst





September 27, 2005

Ms. Gloria Molina  
Los Angeles County Board of Supervisors  
Hall Of Administration  
100 West Temple Street, Room 383  
Los Angeles, CA 90012 - 2713

Reference Grant Number: 2005-CW-AX-0029

Dear Ms. Molina:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	Budget
Personnel	\$0
Fringe Benefits	\$0
Travel	\$10,000
Equipment	\$0
Supplies	\$2,280
Construction	\$0
Contractual	\$149,635
Other	\$3,660
Total Direct Cost	\$165,575
Indirect Cost	\$0
Total Project Cost	\$165,575
Federal Funds Approved:	\$165,575
Non-Federal Share:	\$0
Program Income:	\$0

- Financial Questions, the Office of the Comptroller, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at ask.oc@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script, reading "Cynthia J. Schwimer".

Cynthia J. Schwimer  
Comptroller





## Office on Violence Against Women

## Grant

PAGE 1 OF 4

BENEFICIARY NAME AND ADDRESS (Including Zip Code) Angeles County Board of Supervisors Of Administration 500 West Temple Street, Room 383 Angeles, CA 90012-2713	4. AWARD NUMBER: 2005-CW-AX-0029	
	5. PROJECT PERIOD: FROM 09/01/2005 TO 08/31/2006 BUDGET PERIOD: FROM 09/01/2005 TO 08/31/2006	
	6. AWARD DATE 09/27/2005	7. ACTION Initial
GRANTEE IRS/VENDOR NO. 000955	8. SUPPLEMENT NUMBER 00	
	9. PREVIOUS AWARD AMOUNT \$ 0	
PROJECT TITLE Angeles County Safe Exchange Satellite Pilot Project	10. AMOUNT OF THIS AWARD	\$ 165,575
	11. TOTAL AWARD	\$ 165,575

## SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH IN THE ATTACHED PAGE(S).

## LEGISLATIVE AUTHORITY FOR GRANT

This project is supported under 42 U.S.C. 10420 (OVW - Supervised Visitation)

## METHOD OF PAYMENT

PER

AGENCY APPROVAL	GRANTEE ACCEPTANCE
SIGNED NAME AND TITLE OF APPROVING OFFICIAL Hon. M. Stuart Director, Office on Violence Against Women	18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Gloria Molina Chairperson
SIGNATURE OF APPROVING OFFICIAL 	19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 19A. DATE

AGENCY USE ONLY							
ACCOUNTING CLASSIFICATION CODES							
AL FUND BUD. DIV.							
R CODE ACT. OFC. REG. SUB. POMS AMOUNT							
A	CW	29	00	00			165575
				21. CW05D00025			

FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.



PROJECT NUMBER 2005-CW-AX-0029

AWARD DATE 09/27/2005

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government without the express prior written approval of OVW.
5. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.
6. The Director of OVW, upon a finding that there has been substantial failure by the grantee to comply with applicable laws, regulations, and/or the terms and conditions of the grant or cooperative agreement, will terminate or suspend until the Director is satisfied that there is no longer such failure, all or part of the grant or cooperative agreement, in accordance with the provisions of sections 802 and 803 of title I of the Omnibus Crime Control and Safe Streets Act and 28 CFR Part 18, as applicable mutatis mutandis.
7. The grantee agrees to comply with all relevant statutory and regulatory requirements including, but not limited to, the Violence Against Women Act of 1994, P. L. 103-322, the Violence Against Women Act of 2000, P. L. 106-386, and the Omnibus Crime Control and Safe Streets Act, 42 U.S.C 3711 et seq.
8. The recipient agrees to submit quarterly financial reports on Standard Form SF 269A. These reports will be submitted within 45 days after the end of the calendar quarter, and a final report is due 120 days following the end of the award period. The reports shall be submitted to the Office of Justice Programs, Office of the Comptroller, Attn: Control Desk, Room 5303, 810 7th Street, N.W., Washington, D.C. 20531 or on-line through the Internet at <http://grants.ojp.usdoj.gov>.
9. Under the Government Performance and Results Act (GPRA) and VAWA 2000, grantees are required to collect and maintain data that measure the effectiveness of their grant-funded activities. Accordingly, the grantee agrees to submit semi-annual electronic progress reports on program activities and program effectiveness measures. Information that grantees must collect under GPRA and VAWA 2000 includes, but is not limited to: 1) number of persons served; 2) number of persons seeking services who could not be served; 3) number of supervised visitation and exchange centers supported by the program; 4) number of supervised visits between parents and children; and 5) number of supervised exchanges between parents and children.





PROJECT NUMBER 2005-CW-AX-0029

AWARD DATE 09/27/2005

*SPECIAL CONDITIONS*

10. The grantee agrees to submit semiannual progress reports that describe project activities during the reporting period. Progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1-June 30 and July 1 - December 31 for the duration of the award. Future awards may be withheld if progress reports are delinquent. Beginning in 2004, grantees are required to submit this information online, through the Grants Management System (GMS), on the new semi-annual progress report for the relevant OVW grant programs.
11. A final report, which provides a summary of progress toward achieving the goals and objectives of the award, significant results, and any products developed under the award, is due 120 days after the end of the award. Future awards may be withheld if the final report is delinquent. The Final Progress Report should be submitted through the Office of Justice Programs Grants Management System with the Report Type indicated as "Final".
12. The grantee agrees that grant funds will not support activities that may compromise victim safety, such as: pre-trial diversion programs or the placement of offenders charged with crimes of domestic violence in such programs; mediation, couples counseling, family counseling or any other manner of joint victim-offender counseling; mandatory counseling for victims of domestic violence; forcing the victims to testify against their abusers; or the placement of perpetrators of domestic violence in anger management programs.
13. The grantee agrees to submit one copy of all reports and proposed publications funded by this agreement not less than twenty (20) days prior to public release, publication, or distribution for OVW review.
14. All materials and publications (written, visual, or sound) resulting from award activities shall contain the following statements: "This project was supported by Grant No. \_\_\_\_\_ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.
15. The grantee agrees that grant funds will be used to support services for supervised visitation and safe visitation exchange of children by and between custodial and non-custodial parents. The grantee agrees that funds will not be used to support visitation or exchange of children in foster care, kinship care, or protective custody of courts or social service agencies.
16. The grantee agrees that funds will not be used to provide offsite or overnight visitation services. Offsite visitation includes, but is not limited to, any visit or exchange between a child and a non-custodial parent that occurs outside the premises of the visitation center. Overnight visitation includes, but is not limited to any visit or exchange between a child and a non-custodial parent that occurs after or between the normal operating hours of the visitation center.
17. The grantee agrees to develop adequate security measures, including but not limited to, adequate facilities, procedures, and personnel capable of preventing violence, for the operation of supervised visitation programs or safe visitation exchange.
18. The grantee agrees that if fees are charged for use of programs or services, any fees charged must be based on the income of the individuals using the programs or services, unless otherwise provided by court order.
19. The grantee agrees to provide OVW with the following, additional data in each progress report. OVW is statutorily required to collect data on the number of child abuse victims served or denied services and the reason for refusal of services. Additionally, the grantee shall provide information on security or safety problems concerning persons served by the program which occurred during the reporting period and the number of cases referred by civil, criminal, and/or family courts.





**AWARD CONTINUATION  
SHEET  
Grant**

PROJECT NUMBER 2005-CW-AX-0029

AWARD DATE 09/27/2005

*SPECIAL CONDITIONS*

20. Grant funds shall be used to support supervised visitation and safe visitation exchange of children by and between parents in situations involving domestic violence, child abuse, sexual assault, or stalking. In accordance with 42 USC 10420, the grantee may not use grant funds to support individual counseling, family counseling, parent education, support groups or therapeutic supervision. The grantee may not mandate victims to parent education or other program services.
21. The grantee agrees to allocate project funds as designated by the Office on Violence Against Women for allowable costs to participate in OVW-sponsored technical assistance. Funds designated for OVW-sponsored technical assistance may not be used for any other purpose without prior approval of OVW. Technical assistance includes, but is not limited to, peer-to-peer consultations, focus groups, mentoring site visits, conferences and workshops conducted by OVW-designated technical assistance providers or OVW-designated consultants and contractors.
22. The grantee agrees to submit for OVW review and approval any anticipated addition of, removal of, or change in collaborating partner agencies or individuals who are signatories of the Memorandum of Understanding, and if applicable, the Internal Memorandum of Agreement.
23. The grantee will provide the Office on Violence Against Women (OVW) with the agenda for any training seminars, workshops, or conferences not sponsored by OVW that project staff propose to attend using grant funds. The grantee must receive prior approval from OVW before using OVW grant funds to attend any training, workshops, or conferences not sponsored by OVW. To request approval, grantees must submit a letter of request to OVW with a copy of the event's brochure, curriculum and/or agenda, a description of the hosts or trainers, and an estimated breakdown of costs. The letter of request should be submitted to OVW not less than 20 days before registration for the event is due. Approval to attend non-OVW sponsored programs will be given on a case by case basis.
24. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the OVW Director prior to obligation or expenditure of such funds.



Office on Violence Against Women

Washington, D.C. 20531

**Memorandum To:** Official Grant File

**From:** Sybil N. Barksdale, Administrative Officer

**Subject:** Categorical Exclusion for Los Angeles County Board of Supervisors

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program (Supervised Visitation Program) was authorized as a two- year pilot program under the Violence Against Women Act of 2000 to increase supervised visitation and exchange options for families with a history of domestic violence, child abuse, sexual assault or stalking. Eligible applicants for the program include states, Indian tribal governments, and units of local government. By statute, projects funded under the Supervised Visitation Program must demonstrate expertise in the area of family violence, provide a sliding fee scale for clients, demonstrate adequate security measures, and prescribe standards and protocols by which supervised visitation or safe exchanges will occur.

One of the following activities will be conducted either under the OVW federal action or a related third party action:

New construction

Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain.

A renovation which will change the basic prior use of a facility or significantly change its size.

Research and technology whose anticipated and future application could be expected to have an effect on the environment.

Implementation of a program involving the use of chemicals. Consequently, the subject federal action meets the criteria for a categorical exclusion as contained in paragraph 4.(b) of Appendix D to Part 61 of [Code of Federal Regulations](#). Additionally, the proposed action is neither a phase nor a segment of a project which when viewed in its entirety would not meet the criteria for a categorical exclusion.

**Office on Violence Against Women****GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY****Grant**

PROJECT NUMBER

2005-CW-AX-0029

PAGE 1 OF 1

This project is supported under 42 U.S.C. 10420 (OVW - Supervised Visitation)

**1. STAFF CONTACT (Name & telephone number)**Michelle B. Dodge  
(202) 353-7345**2. PROJECT DIRECTOR (Name, address & telephone number)**PEGGY SHUTTLEWORTH  
EXECUTIVE DIRECTOR  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET  
LOS ANGELES, CA 90012-2713  
(213) 974-8398**3a. TITLE OF THE PROGRAM**

Safe Havens: Supervised Visitation and Safe Exchange Grant Program

**3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)****4. TITLE OF PROJECT**

Los Angeles County Safe Exchange Satellite Pilot Project

**5. NAME & ADDRESS OF GRANTEE**Los Angeles County Board of Supervisors  
Hall Of Administration 500 West Temple Street, Room 383  
Los Angeles, CA 90012-2713**6. NAME & ADDRESS OF SUBGRANTEE****7. PROGRAM PERIOD**

FROM: 09/01/2005 TO: 08/31/2006

**8. BUDGET PERIOD**

FROM: 09/01/2005 TO: 08/31/2006

**9. AMOUNT OF AWARD**

\$ 165,575

**10. DATE OF AWARD**

09/27/2005

**11. SECOND YEAR'S BUDGET****12. SECOND YEAR'S BUDGET AMOUNT****13. THIRD YEAR'S BUDGET PERIOD****14. THIRD YEAR'S BUDGET AMOUNT****15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)**

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program (Supervised Visitation Program) was authorized as a two- year pilot program under the Violence Against Women Act of 2000 to increase supervised visitation and exchange options for families with a history of domestic violence, child abuse, sexual assault or stalking. Eligible applicants for the program include states, Indian tribal governments, and units of local government. By statute, projects funded under the Supervised Visitation Program must demonstrate expertise in the area of family violence, provide a sliding fee scale for clients, demonstrate adequate security measures, and prescribe standards and protocols by which supervised visitation or safe exchanges will occur.



The Los Angeles County Board of Supervisors will use this initial Supervised Visitation award to implement monitored exchange services in two of the County's eight service planning areas. The satellite sites will be located at the Carson and Temple City Sheriffs' Stations. Employees of Bienvenidos and Los Angeles Wings of Faith, which are community and faith-based domestic violence service providers, will staff the exchange sites, and services will be designed to meet the needs of the County's culturally and linguistically diverse population. In addition to monitoring exchanges, project staff will provide safety planning for victims of domestic violence, and design and distribute multi-lingual outreach material targeting victims with formal custody orders or informal custody arrangements.

CA/NCF

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT NO.  
BOARD OF SUPERVISORS

DEPT'S

October 20, 2005

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

**FY 2005-06****4 VOTES****SOURCES**

Board of Supervisors  
Federal Grants  
A01-BS-10010-9031

\$166,000

**USES**

Board of Supervisors  
Services & Supplies  
A01-BS-10010-2000

\$166,000

Post-it* Fax Note	7671	Date	11/1/05	# of Pages	1
To	Cynthia Machen	From	Ngoc		
Co./Dept.	CCJCC	Co.			
Phone #		Phone #	4-4227		
Fax #	613-2711	Fax #			

**JUSTIFICATION**

Reflects federal grant funding from the US Department of Justice, Office of Justice Programs for a pilot project to test a safe, cost-efficient approach to protecting victims of domestic violence and their children during child custody exchanges.



Chief, Fiscal Services

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR---	ACTION	APPROVED AS REQUESTED	AS REVISED
	RECOMMENDATION	20	
AUDITOR-CONTROLLER BY		APPROVED (AS REVISED):	20
NO.	20	BOARD OF SUPERVISORS	
		BY	
		DEPUTY COUNTY CLERK	

To download and print this document. See instructions at end of this page.  
Appendix 1

Grants Manual-

## Los Angeles County Chief Administrative Office

### Grant Management Statement for Grants \$100,000 or More

<b>Department:</b> Executive Office of the Board of Supervisors, CCJCC		
<b>Grant Project Title and Description</b>		
Safe Child Custody Exchange Pilot Project Pilot test supervise custody exchange for families affected by domestic violence in two Sheriff Stations.		
<b>Funding Agency</b>	<b>Program (Fed. Grant #/State Bill or Code #)</b>	<b>Grant Acceptance Deadli</b>
U.S. Dept of Justice	2005-CW-AX-0029	ASAP
<b>Total Amount of Grant Funding:</b> \$166,000		<b>County Match:</b> 0
<b>Grant Period:</b>	<b>Begin Date:</b> 9-1-05	<b>End Date:</b> 8-31-06
<b>Number of Personnel Hired Under This Grant:</b>	<b>Full Time:</b> 1	<b>Part Time:</b> 3
<b>Obligations Imposed on the County When the Grant Expires</b>		
Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is the County obligated to continue this program after the grant expires?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b.) Identify other revenue sources (describe below)		
Reapply for grant funding	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<b>Impact of additional personnel on existing space:</b>		
Minimal personnel will be hired by service providers and house at their facilities with 19 hours per week spent at a designated space at two Sheriff Stations		
<b>Other requirements not mentioned above:</b>		

Department Head Signature Violet Varona-Lukens  
Date: 11-1-05